

Bryn Mawr College
Account Number Information

Account Number - Consists of sixteen digits in four parts, as follows:

Part 1	Part 2	Part 3	Part 4
FUND	ACCOUNT CODE	DEPARTMENT	PROJECT ID
1 Digit	5 digits	5 digits	5 digits

Example: 1-52200-01310-99999

Part 1 - FUND (eight categories)

Fund Number	Description
1	Unrestricted
2	Restricted
3	Loan
4	Endowment
5	Conferences
6	Trusts, Agency Funds, Campus groups
7	Plant
9	Designated Reserves

Part 2 - ACCOUNT CODES (five categories)

Account Code	Category	Description
10000-19999	Assets	Cash, receivables, investment, buildings and equipment
20000-29999	Liabilities	Amounts due to third parties (taxes, refunds, etc.)
30000	Fund Balances	Equity or Net Assets (Assets minus Liabilities)
40000-49999	Revenues	Tuition, gifts, endowment and other increases to net assets
50000-59999	Expenses	Operating costs (payroll, vendor payments) and other decreases to net assets (depreciation, losses)

Part 3 - DEPARTMENT (three categories)

Department	Category	Description	Use with fund#:
00001-02000	Operations	Ongoing program operations	1
00000	General	Non-operating activity	1-9
99999	Suspense	Default code used for journal entries in process	1

Part 4 - Project ID

Project ID	Category	Description	Use with fund#:
00029-00499	Operations	Special activity tracked in operating departments	1
00500-00599	Conferences & Events	Activity managed by Conferences Office	1 and 5
00700-00800	Plant	General accounting for plant fund	7
01000-01999	Operations	Special activity tracked in operating departments	1
03000-03399	Student Loans	Private and government loans for students	3
06000-06999	Agency	Revenues managed for others (campus groups, etc.)	6